

April 28, 2022

ADDENDUM NO. 1

Your reference is invited to **RQ22-0015** which is scheduled to open 2:00 p.m. Tuesday May 17, 2022, at Northwestern State University, Natchitoches, Louisiana.

Bid for Lawn Care Services at NSU Leesville/Fort Polk Campus

PLEASE MAKE THE FOLLOWING CHANGES PART OF THE OFFICIAL BID:

Correction to Bid:

Questions:

1. If a contractor uses sub-contractors that have the proper licensing, and the sub-contractor has both licenses, can the contractor still bid by sending the sub-contractors licenses with the bid?
Answer: The requirements of the bid will require the entity submitting the response to hold both licenses.
Added to bid: The Contractor must have a Louisiana State License with a classification in the following: Chemical Applicator License and Landscape Horticulturist License.
2. Can site maps be provided for all areas to be included in this bid?
Answer: Attachment A is included with this Addendum 1.
3. **Alternate #1 Flower Bed addition to the bid, attached to this addendum: Please see attached replacement bid form and for Alternate #1 specifications.**

This addendum is hereby officially made a part of the referenced solicitation and should be attached to the bidder's proposal or otherwise acknowledged therein.

If you have already submitted your proposal and this addendum causes you to revise your original bid, please indicate changes below and return to Business Affairs/Purchasing Section prior to bid opening in an envelope marked with the bid number, bid opening date, and time. If this addendum does not cause you to revise your bid, please acknowledge receipt of the addendum by signing your name and company below and returning it in accordance with the provisions above.

Company Name

Date

Authorized Signature

Shree Toal
Purchasing Officer

ALTERNATE #1

Flower Beds for the Leesville/Fort Polk Campus: Specifications:

1. Weeding of flower beds outside of buildings – once (1) per month, to include pruning:
 - Bed around the sign on the Highway
 - Bed in front of the Main building
 - Bed in front of A & B buildings
 - Beds at the Columns Courtyard
2. Replacement of shrubs on an "as needed" basis. NSU to provide replacement plants. Contractor is responsible for providing chemicals, fertilizers, mulch, straw and/or any other supplies needed.
3. All landscaping shall be maintained reasonably free of fire ants, sugar ants, ant mounds or beds, and timely fertilization of turf utilizing water-soluble synthetic, inorganic fast release, for quick-turn response, and slow release for longer residual turn response.

Chemical Use:

Chemical weed and pest control may be used; however, caution must be exercised to protect the public, the property, and the environment. Alternate chemicals to maximize effect. Fertilization of all existing trees shall be done once a year, in mid-March. Pest control to kill ants, etc., shall be required as needed. Only chemicals approved by the Environmental Protection Agency and considered the safest and most effective for the specific task may be used in this contract.

Contractor shall discuss with the Grounds Director what chemicals and where chemicals are being utilized before any chemical weed or pest control program starts.

Apply Ant Bait containing Logic (or approved equal) as needed to control fire ants.

All landscaping shall be maintained reasonably free of fire ants, sugar ants, ant mounds or beds, and timely fertilization of turf utilizing water soluble synthetic, inorganic fast release, for quick-turn response, and slow release for longer residual turn response.

Contractor will furnish a ringed binder containing full Material Safety Data Sheets for all products used at property. These MSDS sheets will be kept updated and current with all products used at the property throughout this contract. These binders and all updates shall be delivered to the NSU Physical Plant.

Contractor must have a LA State Contractors License Specialty: LANDSCAPING, GRADING AND BEAUTIFICATION and Chemical Applicator License as well as any other State or Federal required permits/licenses to perform the scope of contract. Contractor must furnish a copy of these current licenses, upon request and must maintain all licenses throughout the term of this contract.

RQ22-0015
BID FORM includes Alternate 1 Addition

The Undersigned certifies that he/she has carefully examined the specifications, terms and conditions hereto attached and hereby proposes to furnish said services at the price stated below for the following:

Charge for each required mowing, edging, trimming, raking, etc., as per the specifications (Approximately 24 visits for the period July 1 through June 30 of each year).

Base Bid \$ _____ Each mowing, etc. x 2 per month = \$ _____ X 12 = \$ _____

Base Bid \$ _____ Alternate 1: Maint of Flower Beds x 2 per month= \$ _____ X 12 =\$ _____

Grand Total of Bid \$ _____

Vendor Name: _____

Email Address: _____

Signature of Bidder

Date

ATTACHMENT A

